

**STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO.2, SECTOR-17, PANCHKULA**

OFFICE ORDER

In pursuance of sub para-XIV of para 2 of Govt. instructions issued vide No.2 PM-Cashless-2017/13626-13786 dated 20.11.2017, Sh. Parmal Singh, Assistant State Election Commissioner, Haryana is hereby appointed as Nodal Officer of the office of State Election Commission, Haryana for providing Limited Cashless Medical Facility to Regular Haryana Government Employees and Pensioners.

**Dated, Panchkula
the 26th September, 2018.**

State Election Commissioner, Haryana

Endst. No. SEC/1-Accounts/Cashless Medical Facility/2018/1046-48 Dated 28.09.2018

A copy of above is forwarded to the following for information and further necessary action :-

1. Principal Secretary to Govt. Haryana, Health Department with reference to their instruction No. 2 PM-Cashless-2017/13626-13786, dated 20.11.2017.
2. Secretary, State Election Commission, Haryana, Panchkula.
3. Sh. Parmal Singh, Assistant State Election Commissioner, Haryana. A copy of Govt. instructions dated 20.11.2017 is enclosed herewith for further necessary action.

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Superintendent/Admn.
for State Election Commission, Haryana

INTERNAL DISTRIBUTION

1. PS/SEC
2. PA/Secy.
3. Superintendent/E-I, E-III &E-IV.
4. IT Cell for uploading in office website.

Amje
Superintendent/Admn.
for State Election Commission, Haryana

From

Principal Secretary to Government of Haryana,
Health Department, Chandigarh.

To

1. Chief Secretary, Government of Haryana, Chandigarh.
2. Addl. Chief Secretaries/Principal Secretaries of all the Departments.
3. Secretary to Hon'ble Governor.
4. The Registrar Punjab and Haryana High Court Chandigarh.
5. Principal Accountant General (A&E and Audit), Haryana, plot No. 4&5, Sector-33, Chandigarh.
6. All Heads of the Departments.
7. All Directors of Government/Government Aided Medical Colleges.
8. All Managing Directors of Boards/Corporations.
9. Director, Public Relations and Affairs Haryana.
10. All the Civil Surgeons of the State.
11. All the Directors/Medical Superintendents/CEO's of all Empanelled Hospitals.
12. State National Informatics Centre, Haryana, Chandigarh.

No. 2PM-Cashless-2017/ 13626- 13786 Dated 20/11/2017

Subject:- Regarding providing Limited Cashless Medical Facility to Regular Haryana Government Employees and Pensioners w.e.f. 30.11.2017.

Kindly refer on the subject cited above.

The policy of providing **Cashless** Medical Services to Haryana Government Employees and Pensioners has been seeking the attention of Government. The State Government has decided to provide limited **Cashless** Medical Services to Haryana Government Employees and Pensioners w.e.f. 30th November 2017.

2. The **SALIENT FEATURES** of the scheme are as under:-
 - I. The scheme shall be **cashless** and only for **Regular** Haryana Government Employees and Pensioners. Spouses/dependents of **Regular** Haryana Government **Employees/Pensioners** are not covered under this scheme. However, the Spouse and Dependents of **Employees /Pensioners** shall be entitled for treatment as per the existing policy of reimbursement issued by this office vide memo no. 2/8/88-IHBIII dated 06.05.2005.
 - II. This Limited **Cashless** Medical Facility shall be applicable **ONLY** for six (6) life threatening conditions namely **CARDIAC EMERGENCY**,

ACCIDENTS, CANCER STAGE 3RD & 4TH, COMA, BRAIN HAEMORRHAGE AND ELECTROCUTION.

- III. This scheme will be applicable at all Government **Medical Colleges/ Government aided Medical Colleges** in Haryana , all district hospitals, other health institutions of Haryana Government, and all **private Hospitals empanelled** under the Haryana Government vide office Memo No. 2/276/2012-1HBIII dated 13.08.2015 and department letter no. 16/228-2PM-2017/13246-13446 dated 14.11.2017, and thereafter.
- IV. All departments of the State Government will issue valid identity cards to their **REGULAR** Employees and Pensioners to entitle them for availing limited **cashless** medical services. The pensioners shall carry the PPO (Pension Pay Order). These will be accepted as proof of identity by all the Government /**Private empanelled health facilities** for giving limited **cashless** services to them. Departments shall link their Identity cards to Aadhar Numbers.
- V. It will be the responsibility of the **beneficiary** to produce the valid ID card/PPO No. to the hospital in order to establish his/her identity of **regular Employee/Pensioner**.
- VI. It will be responsibility of the health institutions to ask for the identity cards/PPO's from the Employees / Pensioners and to explain to them whether the condition/surgery/procedures/disease is covered under **cashless** medical facility or not.
- VII. **Finance department** and NIC shall make available the data for identification of employees culled out from HRMS data. This data shall be sent to **Health Department**. The **Health Department** shall upload this data on their official website. The database of the pensioners with PPO numbers shall also be similarly made available to the Health Department by Finance Department and NIC. This shall also be uploaded on the Official website of the **Health** department In case the hospital wants to verify the entitlement of the **beneficiary** the same can be done by counter checking it on the website of the Health Department.
- VIII. A ceiling of **Rs. 5,00,000/- (Rs. Five Lacs only)** for limited **cashless** treatment is fixed. If the cost of the treatment exceeds this amount, the excess amount will be paid by the Employee/Pensioner. This amount can later be got reimbursed from his/her department as per the entitlement and existing reimbursement policy.

- IX. Implant or device shall be given in **Cashless** mode only if the cost of same has been fixed by the Haryana Government as circulated vide this office Memo no. 2/56/2014-IHB III, dated 21.05.2015. The Govt. of India has notified the rates of cardiac stents and knee implants in 2017. These rates shall be applicable in place of Haryana Govt. rates. For implant / device whose cost has not been fixed by the Centre/ State Government, the **Employee/ Pensioner** shall make payment for the same and later get it reimbursed as per the existing reimbursement policy.
- X. For the diseases not covered under the Para 2(II), the Employee/Pensioner will make the payment to the hospital and shall get it reimbursed from their respective department as per the existing reimbursement policy.
- XI. It will be the responsibility of the respective Head of Department/Head of Office to ensure payment/disposal of all the medical bills raised by Hospitals providing **cashless** health service must be cleared **WITHIN 60 DAYS** of the receipt of bill.
- XII. The **cashless** medical bills for **cashless** service given by the hospitals and sent to the respective department will be dealt in the O/o Head of the concerned Department and payment made to the hospital in time.
- XIII. The Nodal Officers will be responsible in processing of bills, transfer of funds, to address any delay in payments and/or share grievance etc.
- XIV. All Government/Private empanelled health facilities and all the Government departments will appoint their respective Nodal Officers with a dedicated cell and share the contact details of the same on their official website as well as send an email to the **Health Department**. The **Health Department** will create a new page and will upload the details of the Nodal Officers of all the departments, medical colleges, **Private Empanelled Hospitals** on their website.
- XV. The services being provided on PPP mode shall be given in cashless mode and will continue to be free for Haryana Government Employees and beneficiaries. These services shall include the cathlab services too. The expenditure incurred shall be fit charge under Mukhya Mantri Mufat Ilaaj Yojana (MMIY).
- XVI. The expenditure incurred on providing cashless services to **Regular** Haryana Government Employees/Pensioner in the above mentioned six categories of diseases by the **Government Medical Colleges, Government**

Aided Medical Colleges shall be fit charge under **Mukhya Mantri Mufat Ilaaj Yojana (MMIY)**.

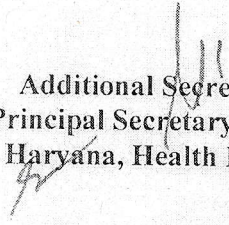
- XVII. Rates for any package / procedure / surgery like organ transplant etc. and devices / implant rates fixed by the State Government from time to time, shall be applicable on all the Government Health Facilities and Empanelled Private Hospitals. These rates are displayed on the website of the **Health Department**.
- XVIII. In case any fake bill or duplication of claim is reported, the **beneficiary / institution** is liable to be penalised for major penalties under the Haryana Civil Services (Punishment and Appeal) Rules, as amended from time to time. In case, any wrong bill/fake treatment is reported and confirmed, the hospital is liable for de-empanelment and it will be the responsibility of the concerned department to send the case to the **Health Department**.
- XIX. The **Health Department** will establish a dedicated cell which will monitor all the aspects of this scheme.

3. **ADDITIONAL INSTRUCTIONS FOR PRIVATE EMPANELLED HOSPITALS:-**

- i. The private empanelled hospital will give 100% **cashless** services for the treatment given under prescribed package rates of Government of Haryana.
- ii. If the **beneficiary** is treated for any conditions which is not covered by prescribed package i.e. Non Package, then:-
- **For hospitals empanelled at PGI Rates + 75% of the balance amount :-** 80% of treatment will be made **cashless** and 20% of the final bill has to be paid by the **beneficiary** which later on may be submitted by the **beneficiary** to their concerned department for reimbursement under existing policy as per entitlement.
- **For hospitals empanelled at PGI Rates only:-** 50% of treatment will be made **cashless** and 50% of the final bill has to be paid by the **beneficiary** which later on may be submitted by the **beneficiary** to their concerned department for reimbursement under existing policy as per entitlement.
- iii. In cases of Poly-trauma etc. where multiple packages are invoked for treatment given in the same sitting/operative procedure then the reimbursement claimed by the Private empanelled Hospital shall be as per the formula below:-
- i) Highest Cost Package to be reimbursed @ 100 percent of the package cost.

- ii) Second highest cost package @ 50 percent of the package cost.
iii) Third highest cost package @ 25 percent of the package cost.
All other subsequent cost packages @ 25 percent of the package cost.
- iv. Follow up services in OPD are not **cashless**. However, subsequently if there is an another episode of similar life threatening conditions as mentioned at clause 2(11) above, the same will again qualify for **cashless** services.
- v. Two hard copies of each and every bill have to be generated by the hospital, one for concerned department and another for the patient. The bills in original along with discharge summary shall be submitted by the hospital to the nodal officer of the respective department within 7 days of discharge through courier /speed post and a copy of the bill shall also be handed over to the **beneficiary** at the time of discharge. This is in addition to the office copy retained by the hospital. After completion of treatment, the **beneficiary** will counter sign the final bill raised by the hospital.
- vi. All empanelled hospitals will furnish their bank details (name of the bank, account number, IFSC code, MICR code, PAN number) with the bill to the concerned Nodal Officer of the department, for transfer of payment electronically.
- vii. A self declaration must be given by the **Private Empanelled Hospitals** along with every bill as per the following format
- I----- authorised representative of -----
-----hospital do hereby solemnly affirm and declare that the present bill raised by this institution for the service/treatment rendered to Sh./Smt.-----
----- under **cashless** mode is not more than our **normal** tariff for individuals/ collective service under any packages /non package. Also the documents supplied by this hospital are genuine.

The above policy may kindly be brought to the knowledge of all the concerned and a wide publicity be done.


Additional Secretary Health
for Principal Secretary to Government,
Haryana, Health Department,

From

Additional Chief Secretary, Govt. of Haryana
Health Department, Chandigarh.

To

1. Chief Secretary, Govt. of Haryana, Chandigarh.
2. Addl. Chief Secretaries/Principal Secretaries of all the Departments.
3. Secretary to Governor of Haryana
4. Registrar, Punjab and Haryana High Court, Chandigarh.
5. Principal Accountant General (A & E and Audit), Haryana, Plot No. 4 & 5, Sector-33, Chandigarh.
6. All Heads of the Departments.
7. All Directors of Govt./ Govt. Aided Medical colleges
8. All Managing Directors of Boards and Corporations
9. Director, Public Relations and Cultural Affairs Haryana
10. All the Civil Surgeons of the State.
11. All the Directors/ Medical Superintendents/CEO's of all Empanelled Hospitals.
12. State National Informatics Centre, Haryana Chandigarh.

No. 2PM-Cashless-2018/2158-2318

Date: 04.04.2018


Subject: Regarding providing Limited Cashless Medical Facility to regular Haryana Govt. Employees and Pensioners - Modifications.

In continuation to this office No. 2PM-Cashless-2017/13626-13786 dated 20.11.2017 on the subject cited above.

The following clauses have been modified in the existing policy dated 20.11.2017:-

- I. Spouse/dependents of Employees & Pensioners will also be covered under the Limited Cashless Medical Facility. However, it will be the responsibility of the Haryana Govt. Regular Employee/Pensioner to give affidavit declaring spouse/dependents along with a copy of his/her Aadhar card and Aadhar/ID proof of spouse/dependents.
- VIII. This clause is deleted.

In future all the bills should be sent accordingly.


Additional Secretary, Health
for Additional Chief Secretary, Govt. of Haryana
Health Department, Chandigarh.